

EPHING FOREST DISTRICT COUNCIL

COUNCIL MINUTES

Committee: Council **Date:** 24 May 2018

Place: Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 9.21 pm

Members Present: Councillors R Bassett (Vice-Chairman), R Baldwin, N Bedford, H Brady, P Bolton, R Brookes, L Burrows, K Chana, D Dorrell, R Gadsby, A Grigg, I Hadley, S Heather, L Hughes, R Jennings, J Jennings, S Jones, H Kane, S Kane, H Kauffman, P Keska, Y Knight, L Mead, A Mitchell, G Mohindra, R Morgan, S Murray, S Neville, M Owen, A Patel, J Philip, C P Pond, C C Pond, C Roberts, D Roberts, M Sartin, J Share-Bernia, P Stalker, S Stavrou, D Stocker, D Sunger, B Vaz, E Webster, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse and D Wixley

Guests: D Stallan (Chairman)

Apologies: Councillors N Avey, A Beales, G Chambers, S Heap, J Knapman, J Lea, A Lion, B Rolfe and B Sandler

Officers Present: A Hall (Director of Communities), S Hill (Assistant Director (Governance)), P Maddock (Assistant Director (Accountancy)), T Carne (Public Relations and Marketing Officer), A Hendry (Senior Democratic Services Officer), S Kits (Social Media and Customer Services Officer), R Perrin (Democratic Services Officer) and P Seager (Chairman's Secretary)

1. WEBCASTING INTRODUCTION

The Assistant Director, Governance reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

2. FORMER COUNCILLOR ELIZABETH DOWNES

It was with much sadness that the Chairman informed the Council of the death of former Councillor Elizabeth Downes.

Former Councillor Elizabeth Downes represented the Nazeing Ward of the District as a Conservative Councillor from 1981 to 1995. She had served on many of the Council's member bodies and outside organisations during her time.

Members paid tribute to the memory of former Councillor Elizabeth Downes and stood for a minute's silence in her memory.

3. DISTRICT COUNCIL ELECTIONS - 3 MAY 2018

The Chairman welcomed the newly elected and re-elected members of the Council at the election held on 3 May 2018 as follows;

Councillor	Ward
Steven Neville	Buckhurst Hill East

Jo Share-Bernia	Buckhurst Hill West
Darshan Sunger	Chigwell Village
Basil Vaz	Chipping Ongar, Greensted and Marden Ash
Janet Whitehouse	Epping Hemnall
Leslie Burrows	Epping Lindsey and Thornwood Common
Gagan Mohindra	Grange Hill
Chris Roberts	Loughton Alderton
Chris Pond	Loughton Broadway
Louise Mead	Loughton Fairmead
Roger Baldwin	Loughton Forest
Stephen Murray	Loughton Roding
Bob Jennings	Loughton St John's
Howard Kauffman	Loughton St Mary's
Yolanda Knight	Lower Nazeing
Peter Bolton	North Weald Bassett
Sue Jones	Theydon Bois
David Stocker	Waltham Abbey Honey Lane
David Dorrell	Waltham Abbey Paternoster
Ian Hadley	Moreton and Fyfield
Michael Owen	Loughton Broadway
Steven Heather	Waltham Abbey Honey Lane

The Chairman presented declaration of acceptance of office certificates to all newly and re-elected members.

4. RETIRING CHAIRMAN OF THE COUNCIL - YEAR IN OFFICE

David Stellan addressed the Council on his year of office and retirement from the Council after 19 years service. He advised that he had attended many events and activities in the District, in his role as a Chairman. He had raised £5,500 for his chosen charities which included Safe Places Epping Forest, Safer Communities, Norway House, Air Cadets, Army Cadets, The Rudolph Walker Foundation and Diabetes UK. He also paid tribute to the 11 previous and serving Councillors that had passed away over his term of office.

Councillor C Whitbread, Councillor S Murray, Councillor C P Pond, Councillor A Grigg, Councillor J M Whitehouse, Councillor S Neville and the Director of Communities, A Hall on behalf of the staff, expressed their appreciation for his hard

work and dedication throughout his term of office as Chairman and service to the Council.

5. ELECTION OF CHAIRMAN

The nomination of Councillor R Bassett for the Office of Chairman of the Council having been moved formally by Councillor M Sartin and seconded by Councillor C Whitbread, it was:

RESOLVED:

That Councillor R Bassett be elected Chairman of the Council for the ensuing year.

Councillor R Bassett thereupon made a Declaration of Acceptance of Office for the Chairman of the Council and thanked the Council for the distinct honour. He advised that he would be concentrating on meeting with small businesses and enterprises within the District and that for his chosen charities he would be supporting Epping Forest Community Transport and Sport Clubs and charities within the District.

Councillor R Bassett in the Chair.

6. PAST CHAIRMAN'S BADGE

The new Chairman presented D Stallan with a past Chairman's badge of office.

7. APPOINTMENT OF VICE-CHAIRMAN

The nomination of Councillor R Gadsby for the Vice-Chairman of the Council having been moved formally by the Councillor H Kane and seconded by Councillor L Webster was;

RESOLVED:

That Councillor R Gadsby be appointed Vice-Chairman of the Council for the ensuing year.

Councillor R Gadsby thereupon made a declaration of Acceptance of Office of Vice-Chairman of the Council and thanked the Council for her appointment.

8. MINUTES

RESOLVED:

That the minutes of the Council meetings held on 24 April 2018 be taken as read and signed by the Chairman as a correct record.

9. DECLARATIONS OF INTEREST

There were no declarations of interest by members of the Council under this item.

10. ANNOUNCEMENTS

(a) Announcements by the Chairman of Council

(i) Members not seeking Re-election or Not Re-elected

The Council noted that T Boyce, W Breare-Hall, L Girling, G Shiell, D Stallan and S Watson had not sought re-election on 3 May 2018 and R Butler had not been re-elected.

In recognition of D Stallan's 19 year's service as a Member for the North Weald Bassett Ward and T Boyce's 10 year's service as a member for Moreton and Fyfield Ward, the Chairman presented D Stallan with a silver award and T Boyce with a bronze award.

11. REPORT OF THE APPOINTMENT PANEL

Mover: Councillor C Whitbread, (Chairman of the Panel and Leader of the Council)

Councillor C Whitbread reported on the appointments which he had made to the Cabinet, Cabinet Committees and Outside Organisations carrying out Executive Functions.

Furthermore, he also reported the recommendations of the Appointment Panel in relation to the membership, chairmanship and vice-chairmanship of Committees, Sub-Committees and Panels (non-executive bodies), along with the Outside Organisations carrying out Council, Regulatory or non Cabinet Functions, which included further changes and nominations since the Panel had met.

The Council voted on appointments where the number of nominations exceeded the number of places available.

RESOLVED:

(1) That, in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as set out in Appendix 5, to these minutes be noted;

(2) That details of appointments made by the Leader of the Council, of Cabinet members and Cabinet Committees carrying out Executive functions. as set out in Appendix 1 to these minutes be noted;

(3) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) as set out at Appendix 2 to these minutes be approved;

(4) That the group representatives for the purposes of notifying substitute members for meetings be noted as follows:

(a) Conservative Group:

- Councillor C. Whitbread (Group Leader);
- Councillor S. Stavrou (Deputy Group Leader);
- Councillor S. Kane; and
- Councillor M. Sartin;

(b) Green Party Group:

- Councillor S. Neville (Group Leader); and
- Councillor S. Heap (Deputy Group Leader);

(c) Liberal Democrat Group:

- Councillor J. M. Whitehouse (Group Leader); and
- Councillor J. H. Whitehouse (Deputy Group Leader); and

(d) Loughton Residents Association Group:

- Councillor C. P. Pond (Group Leader); and
- Councillor D. Wixley (Deputy Group Leader);

(5) That the group representative confirm member appointments to the Proper Officer for the Overview and Scrutiny Select Committees for 2018/19, by 29 May 2018;

(6) That appointments to Outside Organisations carrying out Council Regulatory or non-Cabinet functions, as set out at Appendix 3 to these minutes be approved; and

(7) That the appointments to be made by the Leader of the Council to Outside Organisations carrying out Executive functions, as set out at Appendix 4, to these minutes be noted.

12. SCHEME OF DELEGATIONS BY OR ON BEHALF OF THE COUNCIL

The Council's Constitution required that the Scheme of Delegations be agreed at the Annual Meeting. The current scheme had received no further additions or amendments since the last annual meeting.

RESOLVED:

That the Scheme of Delegations – Delegated by or on behalf of the Council be noted.

13. COUNCIL MEETING DATES FOR 2018/19

On 22 February 2018, the Council adopted the calendar of meetings for the municipal year May 2018 to May 2019 and it was required within the Council's Constitution that the programme of ordinary meetings of the Council were approved at the Annual meeting.

RESOLVED:

That during 2018/19 ordinary meetings of the Council be held on the following dates:

31 July 2018;
25 September 2018;
1 November 2018;
20 December 2018;
21 February 2019;
25 April 2019; and
23 May 2019 (Annual Council).

CHAIRMAN

APPENDIX 1

CABINET & CABINET COMMITTEES - LEADER APPONTMENTS 2018/19

(a) Deputy Leader

	2018/19
Deputy Leader	S Stavrou

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder 2018/19
Leader	C Whitbread
Assets & Economic Development	A Grigg
Environment	N Avey
Finance	G Mohindra
Planning & Governance	J Philip
Housing	S Stavrou
Leisure & Community Services	H Kane
Safer, Greener & Transport	S Kane
Technology & Support Services	A Lion

(c) Cabinet Committee Memberships (not part of pro rata allocations)

(i) Finance and Performance Management Cabinet Committee

Finance Portfolio Holder (Chairman)
 Leader of the Council
 Housing Portfolio Holder
 Planning and Governance Portfolio Holder
 Technology and Support Services Portfolio Holder

(ii) Asset Management and Economic Development Cabinet Committee

Assets and Economic Development Portfolio Holder (Chairman)
 Environment Portfolio Holder
 Finance Portfolio Holder
 Leisure and Community Services Portfolio Holder
 Safer, Greener and Transport Portfolio Holder

(iii) Local Plan Cabinet Committee

Planning and Governance Portfolio Holder (Chairman)
 Leader of the Council
 Assets and Economic Development Portfolio Holder
 Housing Portfolio Holder
 Technology and Support Services Portfolio Holder

(iv) Council Housebuilding Cabinet Committee

Housing Portfolio Holder (Chairman)
Planning and Governance Portfolio Holder
Environment Portfolio Holder
Finance Portfolio Holder
Safer, Greener and Transport Portfolio Holder

COMMITTEE ETC. NOMINATIONS 2018/19

AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman	P Keska					
	Vice-Chairman	B Rolfe					
		N Avey		J H Whitehouse			R. Morgan
		N Bedford		J M Whitehouse			
		P Bolton					
		H Brady					
		L Burrows					
		A Grigg					
		I Hadley					
		S Jones					
		P Keska					
		M McEwen					
		J Philip					
		B Rolfe					
		P Stalker					
		B Vaz					
		C Whitbread					
		H Whitbread					

*Membership of Area Plans Sub-Committee East comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman	E Webster					
	Vice-Chairman	D Dorrell					
		R Bassett					
		D Dorrell					
		R Gadsby					
		S Heather					
		L Hughes					
		H Kane					
		S Kane					
		J Lea					
		A Mitchell					
		M Sartin					
		S Stavrou					
		D Stocker					
		E Webster					

*Membership of Area Plans Sub-Committee West comprises all members for the relevant wards. Councillor Y. Knight does not wish to be appointed to membership of the Sub-Committee for 2018/19.

AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS) (NOT PRO RATA)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman	D Sunger					
	Vice-Chairman	A Patel					
		G Chambers	S Heap		R Baldwin		S Murray
		K Chana	S Neville		A Beales		
		J Knapman			R Brookes		
		A Lion			R Jennings		
		G Mohindra			J Jennings		
		A Patel			H Kauffman		
		B Sandler			L Mead		
		J Share-Bernia			M Owen		
		D Sunger			C C Pond		
					C P Pond		
					C Roberts		
					D Roberts		
					D Wixley		

*Membership of Area Plans Sub-Committee South comprises all members for the relevant wards.

AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS)*							
MEMBERSHIP 2018/19		Conservative Group (3)	Green Party Group	Liberal Democrat Group (1)	LRA Group (1)	UKIP	Independent Members
	Chairman	The chairman of the Committee is appointed at first meeting in each municipal year					
		J Knapman		J M Whitehouse	R Jennings		
		L Hughes					
		A Patel					

*The Vice-Chairmanship of the Audit and Governance Committee is assumed by a co-opted person if the Chairman is a Member, and vice versa.

CONSTITUTION WORKING GROUP (11 MEMBERS)

		Conservative Group (7)	Green Party Group (1)	Liberal Democrat Group (1)	LRA Group (2)	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman	M McEwen					
	Vice-Chairman	M Sartin					
		D Dorrell	S Heap	J H Whitehouse	C C Pond		
		L Hughes			C P Pond		
		S Jones					
		M McEwen					
		J Philip					
		M Sartin					
		J Share-Bernia					

DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (17 MEMBERS)*							
		Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (1)	LRA Group (4)	UKIP	Independent Members (1)
MEMBERSHIP 2018/19	Chairman	B Sandler					
	Vice-Chairman	S Jones					
		H Brady	S Heap	J M Whitehouse	H Kauffman		R. Morgan
		G Chambers			C C Pond		
		S Jones			C Roberts		
		J Knapman			B Jennings		
		P Keska					
		B Rolfe					
		B Sandler					
		D Sunger					
		E Webster					
		I Hadley					

*Membership of DDMC to be extended to seventeen members for 2018/19, providing an additional seat on the Committee for the Conservative Group and the Loughton Residents Association Group. In order to accommodate a request for independent member representation on the Committee for the next year, the Conservative Group has relinquished its additional seat arising from the extension of membership, in order that this position was filled by Councillor R. Morgan. Membership of the Committee is required to be appointed on a pro rata basis and such deviation requires that no member of the Council vote against this arrangement.

JOINT CONSULTATIVE COMMITTEE (9 MEMBERS PLUS 9 STAFF SIDE REPRESENTATIVES)*							
		Conservative Group (6)	Green Party Group	Liberal Democrat Group (1)	LRA Group (2)	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman*	A Lion					
		N Bedford		J H Whitehouse	C Roberts		
		K Chana			D Roberts		
		A Lion					
		J Philip					
		P Stalker					
		H Whitbread					

*The Chairmanship of the Joint Consultative Committee is to be assumed by a member for 2018/19.

LICENSING COMMITTEE (& SUB-COMMITTEE) (15 MEMBERS*)							
		Conservative Group (9)	Green Party Group (1)	Liberal Democrat Group (1)	LRA Group (3)	UKIP	Independent Members (1)
MEMBERSHIP 2018/19	Chairman						R. Morgan
	Vice-Chairman				J Jennings		
		N Bedford	S Neville	J M Whitehouse	J Jennings		R. Morgan
		K Chana			L Mead		
		I Hadley			C P Pond		
		S Heather					
		L Hughes					
		P Keska					
		B Rolfe					
		M Sartin					
		D Stocker					
Sub-Committee Chairmen (6)		P Keska M Sartin	S Neville		J Jennings C P Pond		R. Morgan

*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.

OVERVIEW AND SCRUTINY COMMITTEE (17 MEMBERS)*							
		Conservative Group (11)	Green Party Group (1)	Liberal Democrat Group (1)	LRA Group (3)	UKIP	Independent Members (1)
MEMBERSHIP 2018/19	Chairman	M Sartin					
	Vice-Chairman				R Jennings		
		N Bedford	S Neville	J H Whitehouse	R Baldwin		S. Murray
		L Burrows			R Jennings		
		D Dorrell			D Wixley		
		S Heather					
		J Lea					
		A Mitchell					
		A Patel					
		M Sartin					
		P Stalker					
		H Whitbread					
		P Bolton					

*Membership of the Overview and Scrutiny Committee has been extended to seventeen members for 2018/19, providing an additional seat on the Committee for the Conservative Group and the Loughton Residents Association Group. In order to accommodate a request for independent member representation on the Committee for the next year, the Loughton Residents Association Group has relinquished its additional seat arising from the extension of membership, in order that this position may be filled by Councillor S. Murray.

STANDARDS COMMITTEE (9 MEMBERS)							
		Conservative Group (6)	Green Party Group (1)	Liberal Democrat Group	LRA Group (2)	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman	G Chambers					
	Vice-Chairman				C P Pond		
		N Avey	S Neville		C P Pond		
		G Chambers			C Roberts		
		S Kane					
		M McEwen					
		B Rolfe					
		J Share-Bernia					

STAFF APPEALS PANEL (5 MEMBERS & 5 DEPUTIES)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman						
	Vice-Chairman						

*No appointments were made to the Staff Appeals Panel at the annual Council meeting. Requirement for appointments will be reviewed by the Council in June 2018.

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SENIOR MANAGEMENT SELECTION PANEL

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman	C. Whitbread					
	Vice-Chairman	M. Sartin					
		A. Grigg		J M Whitehouse	B. Jennings		
		G. Mohindra			C P Pond		

SENIOR MANAGEMENT APPEALS PANEL

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2018/19	Chairman	J. Philip					
	Vice-Chairman	S. Stavrou					
		G. Chambers		J H Whitehouse	J. Jennings		
		H. Kane			C C Pond		

REPRESENTATION ON OUTSIDE ORGANISATIONS 2018/19

1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominations for 2018/19
1.	Epping Forest Care and Repair Management Committee (3)	A Grigg J Lea A Mitchell
2.	Epping Forest Citizens' Advice Bureau (3)	K Chana J Jennings D Sunger (voting member)
3.	Campaign to Protect Rural England (Essex Branch) (1 + deputy)	Y Knight N Bedford (Deputy)
4.	Epping Forest Community Transport Board of Trustees (1)	L Hughes
5.	Epping Forest Housing Aid Committee (1)	J Lea
6.	Epping Forest Local Highways Panel (4)	P Keska G Mohindra C Roberts E Webster
7.	Epping Forest Local Liaison Group (specific ward representation only)	L Hughes (BCEUN) (1) G Chambers (BHW) (1) L Burrows (ELTC) (1) N Avey (EH) (1) C P Pond (LSJ) (1) J Jennings (LSM) (1) R Baldwin (LF) (1) J Philip (TB) (1) S A Stavrou (WAHB) (1)
8.	Essex Police and Crime Panel (1)	S Kane
9.	Health Overview, Policy and Scrutiny Committee (1)	Not required for 2018/19. Local member to be appointed by Essex County Council.
10.	Grange Farm Managing Trustees (Term to 31.5.19)	Not required for 2018/19
11.	Lee Valley Regional Park Authority (2) (Term to 30.6.21)	L Webster (Deputy) No other appointment required.

12.	Leisure Centre Liaison Groups (Leisure Centre Customer Forums)	
	The Leisure Contract Manager has advised that two members should be appointed to each Liaison Group/Customer Forum for 2018/19.	
	(a) Epping Sports Centre (2)	L Burrows H Whitbread
	(b) Ongar Leisure Centre (2)	N Bedford P Keska
	(c) Loughton Leisure Centre (2)	R Brookes A Patel J Share-Bernia
	(d) Waltham Abbey Swimming Pool (2)	J Lea R Gadsby
13.	Epping Forest Local Councils Liaison Committee (no restriction)	R Bassett A Grigg J Lea B Rolfe M Sartin E Webster J H Whitehouse
14	Outer North-East London Joint Health Overview and Scrutiny Committee (1)	A Patel
15.	Princess Alexandra Hospital - Partnership Governor (1)	A Patel
16.	Roding Valley Meadows Local Nature Reserve:	
	(a) Management Committee (1)	S. Murray
	(b) Working Group (1)	Not required - officer appointment
17.	Stansted Airport Consultative Committee (1)	P Stalker M Sartin (Deputy)
18.	Stansted Airport Community Trust Fund (1)	R Morgan

19.	<p>Town Centre Partnerships</p> <p>The Director of Neighbourhoods has advised whether members should be appointed to each Town Centre Partnership for 2018/19.</p>	
	(a) Buckhurst Hill Village Forum (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(b) Epping Town Centre Partnership (2)	N Avey H Whitbread
	(c) Loughton Broadway Town Centre Partnership (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(d) Loughton High Road Town Centre Partnership (2)	A Beales J Jennings
	(e) Ongar Town Forum Steering Group (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(f) Waltham Abbey Town Partnership (2)	H Kane J Lea
20.	Voluntary Action Epping Forest (1)	B Rolfe
21.	Waltham Abbey Royal Gunpowder Mills Ltd (1)	H Kane
22.	Waltham Abbey Tourist Information Centre (Joint Management Committee) (3)	J Lea A Mitchell E Webster
23.	West Essex Wellbeing Joint Committee (1)	Not required. Organisation has ceased operation.
24.	Leisure Management Contract Monitoring Board (6)	R Brookes G Chambers H Kane P Keska R Morgan J M Whitehouse

2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)

	Organisation and Committee Responsible	Representative 2017/18
1.	Association of Retained Council Housing (ARCH)	Director of Communities (or representative)
2.	National Society for Clean Air (SE Division)	Director of Neighbourhoods (or representative)
3.	Standing Conference – Investigation of Air Pollution	Director of Neighbourhoods (or representative)
4.	Roding Valley Meadow Local Nature Reserve Working Group	Director of Neighbourhoods (or representative)

3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	Organisation and Committee Responsible	Representative
1.	Essex Water Safety Liaison Committee	Director of Neighbourhoods (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Grants Officer (+one member)

REPRESENTATION ON OUTSIDE ORGANISATIONS 2018/19

1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Nominations for 2018/19
1.	Association of Retained Council Housing - Executive Board	Housing Portfolio Holder Leader of the Council (Deputy)
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee	Safer, Greener & Transport Portfolio Holder
3.	Epping Forest District Community Safety Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
4.	East of England Local Government Association	Leader of the Council
5.	Six Authorities Liaison Group (formerly Enfield, Essex and Hertfordshire Border Liaison Group)	R Bassett M Sartin E Webster Y Knight (Deputy) J Lea (Deputy)
6.	Epping Forest District Local Strategic Partnership (LSP)	
	The LSP Manager has been requested to advise whether members should be appointed to each of the following LSP bodies for 2018/19.	
	(a) LSP Board	Leader of the Council
	(b) Health & Wellbeing Board	Finance Portfolio Holder Leisure & Community Services Portfolio
	(c) Safer Communities Partnership	Disbanded
	(d) Sustainable Communities Group	Disbanded
	(e) Economic Board	Assets & Economic Development Portfolio Holder
	(f) Tourism Board	Assets & Economic Development Portfolio Holder
	(g) Epping Forest Children's Partnership	E Webster
7.	Essex Community Wide Traveller Unit	Not required. The Council no longer subscribes to the EWTU.
8.	Essex Partnership for Flood Management	Environment Portfolio Holder

Organisation and Allocation Category		Nominations for 2018/19
9.	Essex Waste Partnership - Inter-Authority Member Working Group	Environment Portfolio Holder Safer, Greener & Transport Portfolio Holder (Deputy)
10.	Harlow-Stansted Gateway Transportation Board	Safer, Greener & Transport Portfolio Holder Assets & Economic Development Portfolio Holder (Deputy)
11.	Local Government Association - General Assembly	Leader of the Council Deputy Leader of the Council
12.	North Essex Parking Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
13.	Off-Street Car Parking Contract Monitoring Board	Safer, Greener & Transport Portfolio Holder N Bedford
14.	South East Local Enterprise Partnership	Leader of the Council Assets & Economic Development Portfolio Holder
15.	Waste Management Partnership Board	Environment Portfolio Holder Finance Portfolio Holder
16.	West Essex Alliance	Leader of the Council Assets & Economic Development Portfolio Holder (Deputy)
17.	Co-operation for Sustainable Development Board	Leader of the Council Planning & Governance Portfolio Holder N Bedford (Deputy)

ANNUAL COUNCIL MEETING – 24 MAY 2018

CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

Conservative Group:

Group Leader - Councillor C. Whitbread
Deputy Group Leader - Councillor S. Stavrou

Councillor Avey	Councillor Hughes	Councillor Patel
Councillor Bassett	Councillor Jones	Councillor Philip
Councillor Bedford	Councillor H Kane	Councillor Rolfe
Councillor Bolton	Councillor S Kane	Councillor Sandler
Councillor Brady	Councillor Keska	Councillor Sartin
Councillor Burrows	Councillor Knapman	Councillor Share-Bernia
Councillor Chambers	Councillor Knight	Councillor Stalker
Councillor Chana	Councillor Lea	Councillor Stocker
Councillor Dorrell	Councillor Lion	Councillor Sunger
Councillor Gadsby	Councillor McEwen	Councillor Vaz
Councillor Grigg	Councillor Mitchell	Councillor Webster
Councillor Hadley	Councillor Mohindra	Councillor H Whitbread
Councillor Heather		

Members 39

Green Party Group:

Group Leader - Councillor S. Neville
Deputy Group Leader - Councillor S. Heap

Members 2

Liberal Democrats Group:

Group Leader – Councillor J. M. Whitehouse
Deputy Group Leader - Councillor J. H. Whitehouse

Members 2

Loughton Residents' Association Group:

Group Leader - Councillor C. P. Pond

Deputy Group Leader - Councillor D. Wixley

Councillor R. Baldwin
Councillor A. Beales
Councillor R. Brookes
Councillor J. Jennings

Councillor R. Jennings
Councillor H. Kauffman
Councillor L. Mead
Councillor M. Owen

Councillor C. C. Pond
Councillor C. Roberts
Councillor D. Roberts

Members 13
